



# PHS Girls Basketball

[Home](#)
[Schedule](#)
[Rosters](#)
[\\*Duty Roster Lists](#)
[Media News](#)
[Team Photos](#)
[Photos](#)
[Links](#)
[Board of Directors](#)
[Mattress Fundraiser](#)  
[Corporate Sponsors](#)
[Dana Farber Tournament](#)
[Family Responsibilities](#)
[Game Directions](#)
[Booster Club By-Laws](#)

## BOOSTER CLUB BY-LAWS

### BY-LAWS OF Portsmouth High School Girls Basketball (A Non-Profit Association)

#### ARTICLE I ORGANIZATION

1. The name of the organization shall be PHS Girls Basketball Boosters.
2. The organization may change its name by vote of the membership.

#### ARTICLES II PURPOSE

The following are the purposes for which this organization has been organized:

- a. To create good will among parents, players, coaches and the community.
- b. To raise funds to support the PHS Girls Basketball teams.
- c. To celebrate and recognize the efforts and success of the teams.

#### ARTICLE III MEMBERSHIP

Membership in this organization shall be open to all players, parents, coaches and members of the Portsmouth High School communities. The address at which the business of this corporation is to be carried on is: Portsmouth High School, 50 Andrew Jarvis Drive, Portsmouth, NH 03801.

#### ARTICLE IV MEETINGS

The annual membership meeting shall be held the week after team selection by the Coach(es) of the Girls Basketball teams, unless otherwise designated by the Board.

The Secretary shall email every member in good standing to the email address provided on prior year player information sheets (email database) with the time and place of the annual meeting.

Regular meetings of this organization shall be held at Portsmouth High School or such other place designated by the Board.

The presence of not less than 10 percent of the members shall constitute a quorum and shall be necessary to conduct business.

Special meetings of this organization may be called by the President when he/she deems it in the best interest of the organization. Notices of such meeting shall be emailed to all members in the email database at least seven (7) days before the scheduled date set for such a special meeting. Such notice shall state the reasons that such meeting has been called, the business to be transacted at such meeting and by whom it was called. At the request of two of the members of the organization, the President shall cause a special meeting to be called but such request must be made in writing at least ten (10) days before the requested scheduled date.

No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

#### ARTICLE V VOTING

At all meetings all votes shall be by voice unless a written ballot is requested by any member. A majority vote of those present and in good standing at any duly called and constituted meeting of the membership shall be sufficient to bind the organization.

At any regular or special meeting, if a majority so requires, any question may be voted upon on the manner and style provided for election of officers.

#### ARTICLE VI ORDER OF BUSINESS

1. Roll Call
2. Reading of the Minutes of the preceding meeting
3. Reports of Committees
4. Reports of Officers
5. Old and Unfinished Business
6. New Business
7. Adjournments

#### ARTICLE VII BOARD

The business of this organization shall be managed by the Board and shall consist of three officers including a President, Treasurer and Secretary along with at least 4 additional Board members. At least one officer shall be a resident of the State of New Hampshire and a citizen of the United States.

The Board officers and Board members shall be chosen for the ensuing year and shall be chosen at the annual meeting of this organization and will serve one year terms. In order to be elected as a Board member and individual must be present at the annual meeting where elections take place.

The Board shall have the control and management of the affairs and business of this organization. The Board and its members shall only act in the name of the organization when it shall be regularly convened after due notice of all Board members.

The Board may make such rules and regulations covering its meetings as it may in its discretion determine necessary. The Board may act by majority vote taken at the duly constituted meeting or by consent in writing or confirmed by email from each member.

The President of the organization by virtue of his/her office shall be the head of the organization, and the officers, as authorized by the Board, shall carry out the business of the organization.

#### **ARTICLE VIII OFFICERS**

The President shall preside at all membership and Board meetings. He/she shall have such powers as may be reasonably construed as belonging to the chief executive officer of any organization. In the event of the absence or inability of the President, to exercise his/her office, the Treasurer shall become acting President of the organization with all the rights, privileges and powers as if she/he had been the duly elected President.

The Treasurer shall present at each annual meeting of the organization an annual report of the work of the organization. He/she shall see all books, reports and certificates required by law and keep them properly on file. He/she shall be one of the officers who may sign the checks or drafts of the organization. The Treasurer shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies or securities of the organization. He/she shall deposit all monies in a regular business bank. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign checks issued upon it. He/she shall exercise all duties incident to the office of Treasurer.

The President shall delegate duties to the Members-At-Large that are needed by the organization.

No officer shall for reason of his/her office be entitled to receive any salary of compensation, but nothing herein shall be construed to prevent an officer or director from receiving any compensation from the organization for duties other than as an officer or director.

The directors and officers of the organization shall not be personally liable for any debt, liability or obligation of the organization.

#### **ARTICLE X COMMITTEES**

All committees of this organization shall be appointed by the Board and their term of office shall be for a period of one year or less if terminated by the action of the Board.

#### **ARTICLE XI TERMINATION**

In the event this organization shall terminate and cease to exist, any and all remaining assets of the funds of the organization shall be paid over to the Portsmouth High School Athletic Department.

#### **ARTICLE XIII AMENDMENTS**

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than 35% of the members.

Rev. 12/1/2011



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