



Winnacunnet High School District Joint Loss Management Committee

11/09/2021

1 Hour

Principal's Conference Room, Winnacunnet High School

Meeting called by:	Mike Daboul, Chair	Type of meeting:	Quarterly Meeting
Facilitator:	Matt Ferreira, Chair	Note taker:	Mike Daboul
Attendees:	Mike Daboul Matthew Ferreira William McGowan Katherine Mottola John Gamache Sr. Andy Wallace Trisha O'Keefe		
Please read:	Incident Reports and Facility Inspections		
Please bring:	Personal Calendar		

----- Agenda Topics -----

Review and Approve Minutes from Previous Meeting	Chair	5 min
Review Accident Reports	Chair	15 min
Review Facility Inspection Reports	Chair	15 min
Action Items Recommended as a result of Accident Review	Committee	10 min
Action Items Recommended as a result of Facility Inspections	Committee	10 min
Review of Action Plan-Outstanding/Old Business	Committee	15 min
New Business	Committee	5 min
Adjourn-Set/Remind members of next meeting	Chair	5 min

Other Information

Resource persons: Primex Risk Management Consultant

Special notes:

Minutes –

- This committee will look to add a new SESPA representative for the next meeting.
- Mike Daboul reviewed Facility Director John Gamache's General Building Checklist. It was noted that in the Stairs and Stairway section of the checklist, the outside walkway stairs that lead to the gym do not have a non-slip covering. John Gamache will address this issue.
- Nurse Katie Mottola reviewed accident reports received and noted that some reports are not submitted to her office but rather directly to the SAU office. Katie will send out an email to staff stating that all accident reports need to be sent to her office.
- Mike also reviewed John's notes on how round 2 and round 3 of grant money is being spent. Below is a summary of his notes –

Last year we were awarded \$52,000 in round 2 safe grant funds.

We added bollards to the dining hall area protecting the tent. This area will eventually have a permanent pavilion taking the place of the tent rental.

We added more door locks and handles as well as fencing underneath the football grandstands. We will be adding a safety film to the classroom door windows during the winter school vacation. All the material has arrived. We will also be supplying door wedges to each classroom at the same time.

This year, there is another round of safe grant funds available (Round 3).

I have applied for \$100,000 towards projects.

Last meeting, I asked students if they felt safe on campus. Their reply was added security outside and focused on the fields at night with the condominiums. We have \$25,000 towards additional camera surveillance focused on the exterior, \$65,000 to replace the exterior fencing and add additional protection surrounding the athletic fields, \$10,000 to add security film to the large entrance doors at the main entrance, athletic building entrance, auditorium, and dining hall entrances.