

**Winnacunnet High School
Student/ Parent Handbook
2024-2025**

Parent/Guardian and Student Acknowledgement of Receipt

After reading and discussing the contents of the 2024 – 2025 Student/Parent Handbook with your child, please complete the information and sign below. **Have your child return it to his/her Advisor in Warrior Block by September 13, 2024.** Thank you!

By signing below, we acknowledge that we have read and understand the contents of this Handbook. We agree to abide by all the rules, regulations and requirements contained herein. We have notified the school nurse of any prescription medication our child is currently taking.

In order to contact students of timely events, we are requesting student cell phone numbers.

Parent Guardian Name (please print)

Cell Phone

Parent/Guardian Signature

Date

Student Name (please print)

Cell Phone

Student Signature

Date

August 2024

August 2024

Dear Parents of Juniors and Seniors,

On January 8, 2002 the No Child Left Behind Act of 2001 was signed into law. Section 9528 of this act is titled Armed Forces Recruiter Access to Students and Student Recruiting Information. Section 9528 (a) (1) allows Armed Services recruiters or an institution of higher learning to receive the names, addresses, and telephone listings of Junior and Senior students who attend public high schools.

If a student, or the parents of a student under the age of 18, requests such information not be released without prior written parental consent, their wishes must be complied with and such information will not be included in the listing given to the Armed Services or institution of higher education.

If you as a student, or the parents of a student under the age of 18, **do not** wish the above information to be disclosed, please return this form to the Winnacunnet High School Guidance Office, Attention Karen Langmaid, before Friday, November 22nd . Your name will be released unless you notify us. If you had indicated that you did not wish to have your name released as a junior and you are now a senior, you must indicate again that you do not wish to have your name released.

The lists will be available to the Armed Forces recruiters after December 6, 2024.

Sincerely,

Heather Cronan
Director of School Counseling

Student Name: _____ Grade _____

The above named student **does not** wish his/her name to be included on the (please check):

- ☐ Armed Forces Recruiter listing
☐ Institution of higher education listing

(Parent Signature of Student Under 18)

(Student Signature, Student 18 or older)

Class of 2025

This information will also be emailed to the Class of 2025 - check your email.

Order Your 2025 Yearbook!

Having a yearbook is the best way to look back on your senior year after you graduate! Make sure you order your copy. Jostens is our publisher, and they will be mailing information home to you about purchasing a yearbook, purchasing a recognition ad (also known as a parent ad), and/or purchasing a business ad. You are able to order your yearbook directly with Jostens online at [Jostens.com](https://www.jostens.com). You can add your name and personalize your yearbook with icons for a fee. You can also set up a payment plan to spread out the payments.

Be on the lookout for the Jostens postcard! There will be a special offer of **FREE ICONS** with the purchase of a yearbook with personalization. (Personalization means you purchase your name to be on the cover.)

Yearbooks are being offered for a base price of \$80 if you get your order in by **October 25, 2024**. Starting Oct. 26, the price will increase to \$85. Don't procrastinate - take advantage of the lowest price for your yearbook and the FREE ICONS (when you purchase your name on your yearbook). More information will be available on the [WHS Yearbook Website](#).

NEW - COMMUNICATION - You will be added to the [Google Classroom called "Yearbook Class of 2025."](#) Look here for all of the information you need to know about submitting senior portraits, prom photos, baby photos, and all other photos you want to contribute. This will also be the place to vote for superlatives and the yearbook dedication, submit your senior sketch, and take the senior survey that the yearbook team uses to gather information for YOUR yearbook.

CHECK. YOUR. EMAIL. We will email you directly if there are issues with your senior photo or sketch. Updates to Google Classroom will also be sent by Google to your email. We **cannot** chase you down in the hallways of Winnacunnet! Make sure to check your email and the Google Classroom often!

SENIOR PORTRAITS - Due October 11, 2024 on YBK+

Get your senior pictures taken this summer/fall. Why? You'll be rested, you'll look great, you'll have time, and you'll meet the deadline!!! Remember the due date, because if it is late, it will not be in alphabetical order in the yearbook - or it may not be in the yearbook at all. Don't take that chance!

There are several ways to get your senior picture taken:

- Schedule your appointment with our school photographer: [Geskus - Senior Portrait Offer](#)
- If you already have a family photographer, go to them. Make sure they know our due dates and requirements.
- Submit your own photo, but follow school rules.
- Use your school photo - it costs nothing, and you don't have to buy anything.

NEW - SUBMITTING YOUR PORTRAIT ON YBK+ - We will be using YBK+ (Yearbook Plus) to collect all photo submissions for this year's yearbook. Check out [this link](#) and [this video](#). Then sign in to YBK+ using your school email, and upload your portrait.

PHOTO REQUIREMENTS - Senior portraits will be in color in the yearbook. If you submit a black and white photo, it will be printed in black and white. We cannot magically make a black and white photo into a color photo! We reserve the right to crop photos to make them fit in the layout and to show the best you. School rules are in effect - no hats, sunglasses, weapons, other people, etc. If you are not sure if a prop is acceptable, ask Mrs. Ash first. The yearbook staff

reserves the right to PhotoShop your photos, if needed. This would be limited to cropping, resizing, and adjusting resolution and brightness/contrast. If your photo is inappropriate, it will not be used and we will let you know you need to get a replacement photo or we will use your ID photo.

BABY PHOTOS - Due October 11, 2024 on [YBK+](#)

These are photos of you as a little kid. Group pics are awesome, too. This is optional. We have a limited amount of space, so not all photos will be published. We do not put names with these photos.

PROM PHOTOS - Due October 11, 2024 on [YBK+](#)

Please share your photos from last year's prom. We have a limited amount of space, so not all photos will be published, but we will be able to share them with others in YBK+. Only school appropriate photos will be accepted.

SENIOR SKETCH - Due October 11, 2024 on [Google Classroom](#)

- The senior sketch is a short summary of your high school accomplishments and a place to thank your friends and family that helped you become the person you are today. Keep the length to **250 CHARACTERS or less** – this includes spaces & punctuation.
- Think of it in terms of achievements and memories.
- Please include your name the way you would like it in the yearbook.
- We will not accept handwritten sketches - use the Google Form above
- If you do not meet the deadline, do not expect to see your sketch in the yearbook.
- To make sure we have your materials, check the list on Google Classroom, in the announcements and on the [WHS Yearbook Website](#).

SENIOR SURVEY, DEDICATION & SUPERLATIVES - Due October 11, 2024 on [Google Classroom](#)

Your participation in these surveys is EXTREMELY important. This is YOUR senior yearbook! Participate so the book reflects YOU and the senior class.

RECOGNITION/PARENT ADS - Due February 13 on the [Jostens website](#)

This is a place for someone to leave a special message to you. Tell your parents about it; show them this year's yearbook. Mom and Dad want to do this for you - give them the head's up so they can do a great job. Remember - no quotes will be allowed. Ads can be designed on the [Jostens website](#). More information will be posted on the Winnacunnet Yearbook webpage. Ad prices range from \$75 to \$325.

BUSINESS ADS - Due February 13 on the [Jostens website](#)

If your family owns a business and would like to place an ad (congratulating you and your friends), have your parents contact us and we will send out the info. Business ads can be designed [online](#). Ad prices range from \$75 to \$325.

IF YOU ARE A SENIOR, BUT NOT LISTED AS A SENIOR...

Maybe you are graduating early, or a lack of credits has you listed as a junior, or you're a new transfer to Winnacunnet. Whatever the reason - email Mrs. Ash and she will make sure you get the senior info!

Got Questions??

In person: See Mrs. Ash in Room E101

E-mail: yearbook@warriors.winnacunnet.org

Website: <https://sites.google.com/warriors.winnacunnet.org/yearbook/home>

Mail: Winnacunnet High School - Yearbook Staff - 1 Alumni Drive - Hampton, NH 03842

WINNACUNNET HIGH SCHOOL

MEMORIES LAST FOREVER IN THE YEARBOOK



ORDER YOUR COPY TODAY

JOSTENS.COM/YEARBOOKORDR

Jostens

Senior PORTRAITS



Bensons Animal Farm



Prescott Park



Plum Island



Newburyport Boardwalk

Hey Class of 2025! Our Senior Portrait Sessions are in full swing and we are excited to see you in front of our camera. We have dates open through August. Get ahead of the school year and get your portrait done now!

[Book Now](#)

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*Want to know what's going on at WHS?
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the school newspaper...*

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Winnachronicle

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Drop this form off in the front office or mail to:

**The Winnachronicle
c/o Winnacunnet High School
1 Alumni Drive
Hampton, NH 03842**

winnachronicle@warriors.winnacunnet.org

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Name:

Mailing Address:

Home phone number:

(Please make check payable to The Winnachronicle)

The Winnachronicle

Publication Schedule 2024-2025

November 20, 2024

March 12, 2025

June 4, 2025*

(*senior edition)

More issues may be published depending on student staffing.

(Deadline for articles or letters is 2 weeks before publication date)

**Editor in Chief:
To be determined**

Adviser: Brandon Michaud

**Contact us at
winnachronicle@warriors.winnacunnet.org**

How To Apply for Free and Reduced Price School Meals

Please use these instructions to help you fill out the application for free and reduced price school meals. You only need to submit one application per household, **even if your children attend more than one school in the [Insert School District]**.

The application must be filled out completely to determine the eligibility of your child(ren) for free or reduced price school meals.

Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact [Insert school/school district contact here; phone and email preferred].

Please use a pen (not a pencil) when filling out the application and do your best to print clearly.

Step 1: List ALL children, infants, and students up to and including grade 12

Tell us how many infants/toddlers, children not in school, and elementary/middle/high school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include ALL members in your household who are:

- Children age 18 or under AND are supported with the household's income;
- In your care under a formal foster arrangement through a court or state/local agency, or qualify as homeless, migrant, or runaway youth;
- Students attending (regardless of age) [school/school system here].

A) List each child's name. Print each child's name. Use one line of the application for each child. When printing names, write one letter in each box. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper (or a second application if completing electronically) with all required information for the additional children. This also applies to adults in Step 3. "MI" is short for middle initial. Print the first letter of each child's middle name in the box.	B) Is the child a student? If "Yes," write the grade level of the student in the "Grade" column to the right.	C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing Step 1, go to Step 4. <u>Foster children who live with you may count as members of your household and should be listed on your application.</u> If you are applying for both foster and non-foster children, go to Step 3. Note: Adopted children are not considered foster children. A foster child is a minor child who has been taken into state custody and placed with a state-licensed adult, who cares for the child in place of their parent or guardian.	D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and <u>complete all steps of the application.</u> Homeless, Migrant, Runaway status must be confirmed with the appropriate program staff. If the school district cannot confirm your student's homeless, migrant, or runaway status, then the school district will contact you to complete an income-based application. You may choose to provide income information now in order to prevent the school district from potentially needing to contact you later.
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Step 2: Do any household members currently participate in SNAP, TANF, or FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP) or (603) 271-9700
- Temporary Assistance for Needy Families (TANF) or (603) 271-9700
- The Food Distribution Program on Indian Reservations (FDPIR).

A) If no one in your household participates in any of the above listed programs:

- Check "No" in Step 2 and go to Step 3.

B) If anyone in your household participates in any of the above listed programs:

- Write a case number for SNAP, TANF, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact:
(603) 271-9700 - NH Department of Health and Human Services (DHHS)
- Go to Step 4.

Step 3: List ALL household members and income for each member

How do I report my income?

- Use the lists titled "Sources of Income" & "Examples of Income for Children," on the back side of the application form to determine if your household has income to report.
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
 - Gross income is the total income received **before** taxes and deductions.
 - Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write "0" or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.

3.A. Report income earned by adults

Who should I list here?

- When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.
- **Do NOT include:**
 - People who live with you but are not supported by your household's income AND do not contribute income to your household.
 - Infants, children and students already listed in Step 1.

Step 3: List ALL household members and income for each member

1) List adult household members' names.

Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." Include college students, unless they are declared independently on taxes (all college students are considered adults). Do not list any household members you listed in **Step 1**.

2) List earnings from work.

List all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income. Net income is your income after taxes and deductions have been subtracted.

- **What if I have multiple jobs?** List each job separately by entering your name and income from each job on a new line. Add an additional sheet of paper if necessary.
- **What if I am self-employed?** List income from your business as a net amount. This net amount is calculated by subtracting the total operating expenses of your business from its gross receipts (revenue). Gross receipts or revenue are all the income earned from the sale of any products or services offered.

If a child listed in **Step 1** has income, follow the instructions in **Step 3, Part B**.

3) List income from public assistance/child support/alimony.

List all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the cash value of any public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

4) List income from pensions/retirement/all other income.

List all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

- **What if I receive income from multiple sources in this category?** List each source separately by entering your name and income from each source on a new line. Add an additional sheet of paper if necessary.

5) List total household size.

Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number **MUST** be equal to the number of household members listed in **Step 1** and **Step 3**. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.

6) Provide the last four digits of your Social Security Number.

An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled "Check if no Social Security Number."

3.B List income earned by children

List all income earned or received by children.

List the combined gross income for ALL children listed in **Step 1** in your household in the box marked "Child Income." Only count foster children's income if you are applying for them together with the rest of your household.

- **What is Child Income?** Child income is money received from outside your household that is paid **DIRECTLY** to your children. Many households do not have any child income.

Step 4: Contact information and adult signature

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the statements on the back of the application.

A) Provide your contact information. Write your current mailing address in the fields provided, if this information is available. If you have no permanent address, that is okay. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.	B) Print and sign your name and write today's date. Print the name of the adult signing the application and that person signs in the box "Signature of adult."	C) Mail completed application to: Insert School/District address here
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Optional

Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals. This information is requested solely for the purpose of determining the State's compliance with Federal civil rights laws, and your response will not affect consideration of your application, and may be protected by the Privacy Act. By providing this information, you will assist us in assuring that this program is administered in a nondiscriminatory manner.

Please return the application directly to your child's SCHOOL. DO NOT mail, fax, or email completed applications or questions about applications to the USDA Office of the Assistant Secretary for Civil Rights or your child's eligibility for free or reduced-price meals will be delayed.

APPLY ONLINE: <https://shorturl.at/9BFv6>
RETURN TO (School/District Name): Winnacunnet High School
ADDRESS: * 2 Alumni Drive, Hampton NH 03842

STEP 1 List ALL children, infants, and students up to and including grade 12. Attach another sheet of paper if you need space for more names.

Child's First Name

Check all that apply

If you checked any of these boxes, please refer to the Application Instruction's Step 1: Part C & Part D.

Do any household members (including you) participate in: SNAP, TANF, or FDPIR? *Please note, Medicaid case number do NOT qualify children for free or reduced price meal benefits in NH.

Write only one case number in this space.

STEP 3

List all Adult Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they receive income (before taxes and deductions) for each source in whole dollars (no cents) only, if they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

**Last Four Numbers of Social Security Number of
Primary Wage Earner or other Adult Household
Member (If Applicable)**

Check if no Social Security Number

Please see application's back for list of income sources.

B. Child Income

Include the TOTAL income (before taxes and deductions) received

STEP 4

RETURN COMPLETED FORM TO YOUR CHILD'S SCHOOL:

Lincoln Akerman School 8 Exeter Rd Hampton Falls, NH 03844

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (confirm) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

Email (optional)

Return completed form to your child's school.

SOURCES AND EXAMPLES OF INCOME

For additional information on income, please refer to the instructions that accompany this application.

Sources of Income		Examples of Income for Children
Earnings from Work - Salary, wages, cash bonuses, tips, commissions - Net income from self-employment (farm or business)	Public Assistance/Alimony/Child Support - Unemployment benefits - Workers' compensation - Supplemental Security Income (SSI) - Cash assistance from State or local government - Alimony payments - Child support payments - Veterans benefits - Strike benefits	- A child has a regular full or part-time job where they earn a salary or wages - A child is blind or disabled and receives Social Security benefits - A parent is disabled, retired, or deceased, and their child receives Social Security benefits - A friend or extended family member regularly gives a child spending money - A child receives regular income from a private pension fund, annuity, or trust
If you are in the U.S. Military: - Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances) - Allowances for off-base housing, food, and clothing	Pensions/Retirement/All other sources of income - Social Security/Disability (including railroad retirement and black lung benefits) - Private Pensions or disability benefits - Income from trusts or estates - Annuities - Investment income - Earned interest - Rental income - Regular cash payments from outside household	

OPTIONAL

Children's ethnic and racial identities. This information is kept confidential and may be protected by the Privacy Act of 1974.

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity (check one): ☐ Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish Culture or origin, regardless of race) ☐ Not Hispanic or Latino

Race (check one or more): ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White

Return this completed form to your child's school. *Do not mail, fax, or email completed applications to the U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights.

DO NOT FILL OUT

For school use only.

Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice a Month x 24, Monthly x 12. Do not annualize income to determine eligibility unless more than one income frequency is listed.

Total Income	Household size	Categorical Eligibility	Eligibility
			☐ Free ☐ Reduced ☐ Denied
Determining Official's Signature	Date	Confirming Official's Signature	Date
Determining Official's Signature	Date	Verifying Official's Signature	Date

Use of Information Statement

The Richard B. Russell National School Lunch Act requires that we use information from this application to see who qualifies for free or reduced price meals. We can only approve complete forms. We may share your eligibility information with education, health, and nutrition programs to help them deliver program benefits to your household. Inspectors and law enforcement may also use your information to make sure that program rules are met.

Please be sure to provide the last four numbers of the Social Security number of the adult household member who signs the application. If the adult does not have one, "Check if no Social Security Number." Applications for a foster child do not need to list a Social Security number. Applications for children in households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF) or Food Distribution Program on Indian Reservations (FDPIR) do not need to list a Social Security number. Some children qualify for free meals without an application. Please contact your school to get free meals for a foster child, and children who are homeless, migrant, or runaway.

The contact information below is solely to file a complaint of discrimination

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

*MAIL: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

*FAX: (833) 256-1665 or (202) 690-7442; or
EMAIL: program.intake@usda.gov

*Do not mail applications to this address, only complaints of discrimination.

Return completed form to your child's school.

This institution is an equal opportunity provider.